



City of Goddard

Your Home, Our Community!

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To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the week of March 13th through March 19th
Date: March 13, 2017

Please find a brief overview of city operations for this week. If you have questions, please give me a call or e-mail.

Public Works Items of Note:

- Today's average water table depth is 39 feet.
- Public Works crews continue to inspect the distribution line, paying attention to the segments between water wells 7 & 8 for leaks. None have been reported since the project was completed more than two weeks ago.
- Crews are inspecting the surveillance cameras, including cleaning lens, checking attachments, fasteners, etc.
- The standard daily and weekly checks will also occur on schedule.
- Crews are performing valve repairs in the restroom building for the water fountain, installing a new impeller pump at the pump house, and performing pool building maintenance.
- As the weather warms, crews are working to prepare flower beds for spring planting.
- Water service work is being performed in the 100 block of Cedar and the 400 block of Craig Streets.
- The wastewater team is working on pressure washing and cleaning the polymer system, painting the IPS & grit pumps, inspecting (& maintaining if necessary) the lagoons solar aerators, inspecting & repairing diffusers in the basins, as well as normal daily & weekly inspection and operations.

Police & Public Safety Items of Note:

- On March 8th Officers Shelite & Ogden assisted Reno County Sherrieff Office with traffic control in response to a statewide response to area wildfires. Lt. Beagley, assisted with command center operations on March 8th & 9th.
- Patrol operations continue to focus on neighborhood activities as there was a recent case of a larceny in the Seasons in an unlocked vehicle. We will be posting PSAs on social media as a reminder for residents to keep vehicles locked.
- Patrol Officer vacancy interviews are planned for next week (March 27th through 31st).
- The police service is currently fielding 3.2 cases a day (last year the average daily count was 2.8) with 35 active cases in the investigation process. There are 45 cases in the investigation

process with overtime being occurred by Sgt. Circle and Officer Lamar to investigate, clear, and present the cases for prosecution. These are cases that require investigation and follow-up, should the trend continue, discussion on filling the detective position will be warranted. A future agenda item will be presented to review the process and time required to investigate the department's common case type. In addition to City legal staff being present, we hope that an attorney from the district attorney's office to be present to answer questions on the process and time requirements.

- Art Davis of Springsted Waters will be present on Monday, March 20th to meet with Governing Body as the first item in Old Business. Mr. Davis will be soliciting input on the candidate profile for the recruitment brochure. This is being discussed in Old Business because the content is related to the general position of employment and does not pertain to a specific individual. Mr. Davis will also meet with City staff, including the department's supervisory team, that afternoon.

Community Development Items of Note:

- One new housing permit was issued last week totaling \$120,700 valuation, \$13,881 in assessed valuation, and a permit fee of \$1,030, which will be split with Sedgwick County. There are currently eight active code cases and look for additional cases to be reported in future reports as the weather warms.
- Director of Community Development Tim Johnson facilitated a drainage discussion between two property owners, which resulted in a consensus of how the two properties will address a common drainage issue. The City did not incur expenses, other than staff time, related to this neighborhood service.
- Tim is also working with City legal staff and Sedgwick County to produce an agreement that allows the County to inspect and enforce water well regulations within the City limits. This arrangement would potentially contribute to the protection of the City's water and sanitary sewer systems by helping ensure that there are no cross connections with our system. Such cross-connections are impossible to verify without inspections and could result in large penalties/fines for violations. Most communities within the County are working on a similar agreement.

Administrative Items of Note:

- The City received a late request for a temporary beer garden at a local business. Consideration of this item would require a special meeting for approval as the event is planned to be held on Thursday, March 9th.
- First Impressions tours are being planned are underway and should be concluded next week. If you desire to participate in a trip to Louisburg, please contact Tim, it's not too late!
- The City has been approached by the Hugo Wall School to host a summer intern for academic credit. Craig Crossette is the student and is currently the REAP Graduate Assistant. I do not have much information at this time, hope to have information in April after we receive paperwork from the Hugo Wall School. Previously Zach Daniel, Assistant City Administrator in Edwardsville, a suburb of Kansas City, in Johnson County served in the same position.

UPCOMING MEETINGS & EVENTS:

- March 13th (Mon.) Library Board Meeting 7pm -- Library Commons
- March 13th (Mon.) Planning Commission Meeting 7pm – City Council Chambers
- March 16th (Thurs.) Park Board Meeting 6pm – City Council Chambers
- March 20th (Mon.) Special City Council Meeting 7pm – City Council Chambers
- March 23rd (Thurs.) Activities Committee Meeting 7pm – Pathway Church
- March 28th (Tues.) Municipal Court Arraignment Docket
- April 3rd (Mon.) Regular City Council Meeting 7pm – City Council Chambers

Respectfully Submitted,

Brian

Brian W. Silcott,
City Administrator